Release Summary 5.4.001 - 5.4.036

Global Maintenance

Description	Available in Version	Incident #	Global System Option #
Clerk Code Maintenance Screen Enhancement – Active / Inactive Toggle A toggle button has been added for users to toggle between Active/Inactive/All Clerks. Locked Clerk Codes will display as Active or All.		180478	
Foreign Currency Symbol Display Global System Option #586 will now determine which currency symbol will be displayed within Maestro. For Example, configuring the £ symbol in global system option 586, will change the $.		181420	586
Email Sent by Clerk Code for Front Desk, Spa and Facilities The Email Messages screen on a reservation now displays the Date Sent and Clerk Code Sent by.		167216	
Client Profile 2nd Email Address Field A Second email address field was added to the client profile screen. Both emails will appear when sending confirmations from the guest reservation screen. Leave both emails to send to both or blank one out to send to only one.		149497	

Front Desk

Description	Available in Version	Incident #	Global System Option #
Client Code field now displays on the Client Code Lookup by Last Name Screen Added Client Code to the Client Name Look up screen from the A/R field on a Group Reservation. When entering the first few letters of the A/R Name, look up screen will now display Client Name and Client Code		173224	
Meal Plan Guest List Report calculations for departure date correction. A correction has been made to the Meal Plan Guest List report to calculate the on the departure date in line with the Meal Plan Departure day configuration (Y or N)		173487	
Cancellation Policy Posting Code The Front Desk Cancellation Policy allows for configuration of posting code that is different than the room posting code for both % or $ amounts. If the posting code field is left blank, the Room type / Rate type posting code will be used as default.		183612	
Routing of Taxes Not Allowed An enhancement has been added to provide a message to read "Routing of taxes is not allowed", when users enter a tax code on the charge routing rules screen.		161722	
Warning Message for Missing Inventory – In-house & Reserved		161865	

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Description	Available in Version	Incident #	Global System Option #
Status A warning message will display on the Guest Reservation screen when a reservation is in house and does not have inventory for all days.			
Housekeeping Credit Calculation based on Room Type Occupancy. A feature has been added to the housekeeping credit calculations to determine credits based on total guest count (occupancy) on room reservation assignment chart, in addition to service level and room type. Credits can be configured based on Extra Person Category (Adult, children Etc) per room type. This is configured in Front Desk Maintenance > Set up > Housekeeping > Define Service Levels > Choose desired Service > Window > Credits/Cost by Room Type Extra Persons.		163812	
Order of Reservations Screen added Client Extra Information Screen The Client Extra Information Screen can now be configured to pop up during reservation creation and check in for Front Desk and Spa. This allows for recording Health Attributes, Age, weight and Height and more. This can be configured in Front Desk Maintenance > Set Up > Order of Reservations Screens.		163828	
Client Extra Information Screen added Height and Weight measurement fields. The ability to capture the Height and Weight of a guest has been added to the Client Extra Information Screen. The preferred units of measurement for Height & Weight can be configured in Front Desk Maintenance > Front Desk Global Setup. Users can enter their desired units of measurement on this screen. i.e. Kg, Lb Stone, Inches or Feet		163835	
Pro Forma Consolidated Invoice – Spa and Facilities Gratuities Spa and Facilities gratuities are now included in future charge routing calculations for the Pro Forma Consolidated Invoice.		165978	
Front Desk Maintenance – Alert Configuration Enhancement An enhancement has been made to the Alert Configuration > Room Occupancy Alert to allow for auto alerts to be configured by Room Type or Room Type Group.		135083	

Front Office Management Reporting

Description	Available in Version	Incident #	Global System Option #
365 Day Report – Default 'Unpicked Rooms' The 365 Day Report's 'Unpicked Rooms' flag's default has been changed to auto default to a Y.		185471	
Clerk Performance Report – Include Group Guest Y / N Default option. Users can now configure the auto default value for "Include Group Guests" to be Y or N. In Global Maintenance > System Options > Option # 633, can be configured with a Y or N to control the auto default.		163091	633
Meal Plan Guest List & Meal Plan Guest Count available as CSV. Both Meal Reports are able to be run as CSV (Excel) reports. As well the option to print by Extra Person Category or expanded Extra Person Code has been added for CSV run.		163810	

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Closing Balance Report available as CSV		166245	
Closing Balance Report is now able to be run as CSV (Excel).			
Guest Ledger Report available as CSV		166246	
Guest Ledger Report is now able to be run as CSV (Excel).			

Timeshare/Condo Management

Description	Available in Version	Incident #	Global System Option #
Owner Commission Inquiry - Cancel Remittance for Owner Cheques On the Owner Commission Inquiry Screen, from the Window menu, Cancel Remittance has been added for any cheque remittance. The cancel process will verify that the details making up the amount and cancel amount balance. If an EFT remittance is selected for cancellation, a pop up will let the user know this is not possible.		100715	

Spa Services

Description	Available in Version	Incident #	Global System Option #
Order of Booking Screens for Spa Added "Create", "Check in" and "Access" to Spa Maintenance > Set Up > Order of Booking Screens. The Health Attributes Screen can now be configured to auto pop up at time of booking or check in.		173423	
Service Package Rate – Copy Spa Maintenance > Service > Service Package Header, a Copy button will allow for copy of package rate with options for Pkg Type, Pkg Code, Guest Type and From / To Date.		174240	

Spa and Activities Folios - Enhancements
Under the Inquiry menu > Spa and Activities Folios screen has added the following:
   1)   Added F3 to allow searching by booking and folio number
   2)   Added an option of "Include With Balance" to the screen
   3)   Added "Print" button
   4)   Added Window option to allow changing property
		166326	

Spa Services Reporting

Description	Available in Version	Incident #	Global System Option #
Service Report Booking Phone Number has been added to the Spa Service Report.		181203	

Description	Available in Version	Incident #	Global System Option #
Shift Report and Posting Audit Report The Shift Report and Posting Audit Report now display the booking number and guest name for Spa Bookings.		165802	

Facilities

Description	Available in Version	Incident #	Global System Option #
Modify Quantity Booked Facility Booking Entry screen, users now have the ability to modify the quantity booked field on the fly.		180400	
Facilities Mandatory Information Fields In Spa Maintenance > Facilities > Facility Mandatory Information Options have been added. Based on Booking Status, CF, TN & WL, fields for Participant, Guest Type, Facility, Instructor, Source, Subsource, Phone number, Credit Card and Email address can be made as mandatory entry fields on the Booking. Mandatory entry fields show as Red on the Booking Screen.		180408	
New - Facility Code Minimum and Maximum Age, Weight and Height In Spa Maintenance > Facilities > Facility Type > Window > Facility Code, new information only fields have been added record the Minimum and maximum age, weight and height requirements for each Facility Code. These information only fields will display on the booking screens, by facility code selected.		163837	
New - Two Week Schedule – Filter by Facility Code The ability to filter by Facility Code has been added to the Two Week Schedule.		165664	
Order of Booking Screens for Facilities Added "Create", "Access" and "Check in" to Spa Maintenance > Set Up > Order of Booking Screens. The Health Attributes Screen can now be configured to auto pop up at time of booking		173423	
Rapid Search - Guest – Web Confirmation # The ability to search by Web Confirmation number has been added to the Facility Rapid Search.		175535	
Client Profile Client Extra Information Screen added Height and Weight measurement fields. The ability to capture the Height and Weight of a guest has been added to the Client Extra Information Screen. The preferred units of measurement for Height & Weight can be configured in Front Desk Maintenance > Front Desk Global Setup. Users can enter their desired units of measurement on this screen. i.e. Kg, Lb Stone, Inches or Feet The entered Age, Weight and Height on the Client Profile, Client Extra Information Screen will auto display on a Facilities Booking.		163835	
New - Facility - Client Booking History Added Facility history field to facility booking screen, after Participant Name. A listing of all the previous facility bookings will be displayed.		175537	

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Facilities Reporting

Description	Available in Version	Incident #	Global System Option #
Added Status to Print Options on Facilities Report On the Facilities Report, an option has been added to allow reporting based on Booking Status, CF, TN, WL, CA.		182553	

Membership

Description	Available in Version	Incident #	Global System Option #
Member EFT – Property Specific The Member EFT now includes the property code in the file name, and only folios that belong to the property.		183967	
Member Dues can be Applied on the Member Profile Member Dues Codes can now be manually assigned to a Member Profile. Dues will be posted based on Due Code assigned on Profile, and can be different that due code assigned to Member Type. If no due code assigned, Due Code assigned to Member Type will apply.		167701	

Sales & Catering

Description	Available in Version	Incident #	Global System Option #
Colour Code for Booking Status The GRC and Five-Week Plan screens now use the same colours as the Dashboard and the One-Day Availability screen.		182671	
Contract Merge – Option of Room Description or Rm Type Code The option to print the Room Type Description or the Room Type code is now available for the Contract Merge document.		185585	
New - Booking Templates This new feature allows users to create and then select from Multiple Templates during the Booking Process (from the GRC or Make / Edit Booking screen) or when converting an Inquiry from the Inquiry screen. Templates can be setup to include selected fields on the Main Booking Screen, Event Detail Screens, Function Room Booking Screens, Function Room Setups, F&B Menus, Inventory and Special Charges. When making new bookings users are prompted with an option to select a Template or to proceed with a booking without a Template. When users chose to select a Template, options to include or exclude (Y/N) items from the template in the new booking. For example, a user may wish to copy the F&B Items but not the Function Space. Once the		163817	

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template options are selected, Maestro will create the new booking and verify that all items including function rooms are available. In the event that an item is not available, Maestro provides an error log for reference.

Users can configure as many templates as required. To configure, from the S&C Module, the booking menu, chose Booking Templates. To create a new template, press F6, or from an existing template, from the window drop down, chose Duplicate and an existing template can be duplicated. There is an F3 Search feature, allowing for template search by Market Segment or number of nights. To delete a Template, F7.

Retail Point of Sale

Description	Available in Version	Incident #	Global System Option #
New - Retail POS Folios A new Retail POS Folios Screen has been added. From the Query menu > Retail POS Folios. Users can enter the desired date range, with or without a balance option, and view on screen or print. F5 on the POS Seq # to view items detail, and F5 on Folio to view folio details.		168036	

ResWave

Description	Available in Version	Incident #	Global System Option #
ResWave on-line Owner Reporting view in Real Time ResWave has been enhanced to allow real time viewing of Owner Reports as opposed to pre-saved PDF files. Please contact the ResWave team at webservices@maestropms.com to implement.		174568	

Loyalty

Description	Available in Version	Incident #	Global System Option #
Loyalty Setup Option Screen F8 Lookup/edit values are added for Points Expiry Model field, Governing Model field and Discount Posting Code field on the Loyalty Setup screen.		165103	

**NO CHANGES TO THE FOLLOWING AREAS OF MAESTRO PMS FROM VERSION
5.4.001 - 5.4.036**

Night Audit Reporting

Rate Management

Yield Management

Accounts Receivables

Analytics

Work Order Management

Gift Card Management

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